

# AGENDA

**Meeting:** Salisbury Area Board  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** Thursday 5 July 2018  
**Time:** 7.00 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## **Wiltshire Councillors**

Cllr Mary Douglas, St Francis and Stratford (Chairman)  
Cllr Derek Brown OBE, St Mark's and Bishopdown (Vice-Chairman)  
Cllr Brian Dalton, Harnham  
Cllr Matthew Dean, St Paul's  
Cllr Sven Hocking, St Martin's and Cathedral  
Cllr Atiquil Hoque, St Edmund and Milford  
Cllr Ricky Rogers, Bemerton  
Cllr John Walsh, Fisherton and Bemerton Village

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

<b>Items to be considered</b>		<b>Time</b>	
1	<p><b>Election of a Chairman 2018/19</b></p> <p>To receive nominations for a Chairman for the municipal year 2018/19.</p>	<b>7.00pm</b>	
2	<p><b>Election of a Vice-Chairman 2018/19</b></p> <p>To receive nominations for a Vice-Chairman for the municipal year 2018/19.</p>		
3	<p><b>Representatives to Outside Bodies and Working Groups</b> (<i>Pages 7 - 30</i>)</p> <p>To consider the Area Board representatives to Outside Bodies and Memberships of Working Groups as detailed in the attached report.</p>		
4	<b>Welcome and Introductions</b>		
5	<b>Apologies for Absence</b>		
6	<p><b>Minutes</b> (<i>Pages 31 - 44</i>)</p> <p>To confirm the minutes of the meeting held on 17 May 2018.</p>		
7	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>		
8	<p><b>Chairman's Updates</b></p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>		
9	<p><b>Information items</b> (<i>Pages 45 - 50</i>)</p> <p>To note the following written information Items:</p> <ul style="list-style-type: none"> <li>a. Becoming a Foster Carer</li> <li>b. Salisbury Recovery Update</li> <li>c. Youth Parliament</li> </ul>		
10	<p><b>Reducing Plastic Waste in Salisbury</b></p> <p>Public debate on how local councils and the local community can help to reduce plastic waste in Salisbury.</p>		<b>7.15pm</b>
11	<p><b>Local Youth Network (LYN)</b> (<i>Pages 51 - 56</i>)</p> <p>To receive a update from the LYN and to consider any recommendations for youth funding projects as detailed in the attached report.</p>		<b>8.00pm</b>

<b>Application</b>	<b>Grant Amount</b>
<b>Applicant:</b> St Edmunds School <b>Project Title:</b> South Wiltshire Mindfulness in Schools Collaboration Strategy	£5000.00
<b>Total grant amount requested at this meeting</b>	£5000

12 **The New Role of the Police Fire Community Support Officers** **8.00pm**

A presentation on the new role of The Police Fire Community Support Officers (PFCSO).

*In attendance: James Plumley, Fire Station Manager – East Wiltshire & Ben Huggins – Wiltshire Police*

13 **Partner and Community Updates (Pages 57 - 66)** **8.20pm**

To note the written updates attached to the agenda and to receive any verbal updates from representatives present.

- a) Salisbury City Council (SCC)
- b) Laverstock and Ford Parish Council
- c) Police
- d) Fire
- e) Salisbury BID
- f) Air Quality Group
- g) Community Engagement Manager

*Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Chairman.*

14 **Health & Wellbeing Group Update (Pages 67 - 72)** **8.40pm**

To receive an update, to note the report and consider any recommendations for grant funding.

<b>Applicant</b>	<b>Amount request ed</b>	<b>Recommendati on of HWG</b>
Nepalese Society of Salisbury	£650	Approve
<b>TOTAL RECOMMENDED</b>	<b>£650</b>	

15 **Community Area Transport Group (CATG) (Pages 73 - 84)** **8.45pm**

To note the report attached to the agenda and consider any recommendations for funding arising from the Group.

16 **Community Area Grants** (Pages 85 - 90)

8.50pm

To consider applications for funding from the Community Area Grants Scheme, as detailed below and in the attached report.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> St John Ambulance <b>Project Title:</b> St John Ambulance radio communications  <a href="#">View full application</a>	£750.00
<b>Applicant:</b> Salisbury & South Wilts District Scout Council <b>Project Title:</b> Dennis Marsh House - Improvements  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Salisbury United Reformed church <b>Project Title:</b> Fisherton community centre chairs  <a href="#">View full application</a>	£3000.00
<b>Applicant:</b> Salisbury Group of Artists <b>Project Title:</b> Salisbury faces in the crowd  <a href="#">View full application</a>	£150.00
<b>Applicant:</b> Serve On Ltd <b>Project Title:</b> Serve On Community Resilience Team Communications  <a href="#">View full application</a>	£1705.00
<b>Applicant:</b> Wiltshire Council Housing Team <b>Project Title:</b> Crane Lodge Gardening Club  <a href="#">View full application</a>	£100.00

17 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

18 **Close**

9.00pm

The date of the next meeting is Thursday, 27<sup>th</sup> September 2018,  
7pm at City Hall Salisbury.

**SALISBURY AREA BOARD**  
**5 July 2018**

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2018/19**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2018/19.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2018/19.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2018/19, the role description is attached at **Appendix D**.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

#### **4. Financial and Resource Implications**

- 4.1. None.

#### **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

#### **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

#### **7. Environmental Impact of the Proposals**

- 7.1 None.

#### **8. Equality and Diversity Implications**

- 8.1 None.

#### **9. Delegation**

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.



9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint an Older Person's Champion for the Area Board, in accordance with Appendix D.

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### **Appendices:**

Appendix A – list of appointments to Outside Bodies  
Appendix B – list of appointments to Working Group(s)  
Appendix C – Terms of Reference for Working Group(s)  
Appendix D – Champion role description

### **Unpublished background documents relied upon in the preparation of this report**

None.

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Name of Outside Body	Number of Reps Required	Names of Reps appointed 2017
Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	1	Cllr Matt Dean
Plain Action (Previously Sustain the Plain)	1	Cllr Matt Dean
Salisbury Business Improvement District	1	The Chairman of AB:  Cllr Mary Douglas
Salisbury Air Quality Action Group	1	Cllr Derek Brown
Five Rivers Strategic Management Group	1	Cllr Matt Dean
Salisbury Crime and Community Safety Group	1	Cllr Atiquel Hoque
Salisbury Community Energy	1	Cllr Matt Dean
Salisbury Conservation Advisory Panel	1	Cllr Matt Dean
Salisbury Cycling Liaison Panel	1	Cllr John Walsh
Salisbury Trust for the Homeless	1	Cllr John Walsh
Salisbury Walking and Disabled Group	1	Cllr John Walsh
Salisbury Womans Refuge	1	Cllr Sven Hocking

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**Appointments to Working Groups**  
**Salisbury Area Board**

Community Area Transport Group:

Councillor Hocking

LYN Management Group:

Councillor Brown

Health and Wellbeing Group:

Councillor Walsh

Child Wellbeing Group

Councillor Douglas

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## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:



**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HSB-007-13)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

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## **Community Area Health and Wellbeing Group Terms of Reference**

### **1. Purpose**

#### **Definition of a Health and Wellbeing Group (HWG)**

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

### **2. Membership**

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

#### **The participation and involvement of people**

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

#### **Roles of all members of the Health and Wellbeing Groups**

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

### **3. Structure**

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

### **4. Responsibilities of the Health and Wellbeing Groups**

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.



- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

## **5. Funding**

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

## **6. Media Relations**

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

## **7. Review**

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

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## Volunteer Role Description

### Older People & Carers Champion

#### Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*

## Volunteer Skills and Qualities Checklist

### Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*

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# MINUTES

**Meeting:** SALISBURY AREA BOARD  
**Place:** Alamein Suite - City Hall, Malthouse Lane, Salisbury, SP2 7TU  
**Date:** 17 May 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Mary Douglas (Chairman), Cllr Derek Brown OBE (Vice-Chairman),  
Cllr Brian Dalton, Cllr Matthew Dean, Cllr Sven Hocking, Cllr Atiqul Hoque,  
Cllr Ricky Rogers and Cllr John Walsh

### **Wiltshire Council Officers**

Karen Linaker, Salisbury Community Engagement Manager  
Lisa Moore, Democratic Services Officer

### **Town and Parish Councils**

Laverstock and Ford Parish Council – V Bussereau

### **Partners**

Wiltshire Police – Inspector Pete Sparrow  
Dorset & Wiltshire Fire and Rescue – Jason Moncrieff

**Total in attendance: 28**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
87	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Mary Douglas welcomed everyone to the meeting of the Salisbury Area Board.</p>
88	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> <li>• The speakers for Item 10 - James Plumley and Ben Huggins.</li> </ul>
89	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on Thursday 15 March 2018 were agreed as a correct record and signed by the Chairman.</b></p>
90	<p><u>Declarations of Interest</u></p> <p>The following declarations were received:</p> <ul style="list-style-type: none"> <li>• Cllr Rogers noted a pecuniary interested in relation to item 12 Community Grants – application from Studio Theatre, as his building company was the main contractor for the project. He opted to leave the room during for this application, and did not take part in the discussion or the vote.</li> <li>• Cllr Atiqul Hoque noted a non-pecuniary interest in relation to item 12 Community Grants – application from the Any Body Can Cook Community Interest Company, as he had a takeaway food shop on the same road as the proposed shop. He did not take part in the vote on this application.</li> </ul>
91	<p><u>Chairman's Updates</u></p> <p>The Chairman made the following announcements:</p> <p><u>Salisbury Recovery Update</u>  The written update attached to the agenda included information on:</p> <ul style="list-style-type: none"> <li>• Salisbury to host the grand final of the elite cycling OVO Energy Tour Series on May 31. Further information about the event was available at: <a href="http://www.wiltshire.gov.uk/salisbury-cycle-tour-series">www.wiltshire.gov.uk/salisbury-cycle-tour-series</a></li> <li>• A dedicated webpage providing up to date information on what was happening in Salisbury had been set up and could be viewed at:</li> </ul>



[www.wiltshire.gov.uk/salisbury](http://www.wiltshire.gov.uk/salisbury).

- Changes to the free parking in Salisbury would come in to effect on 14 May 2018. It would remain free in Wiltshire Council's car parks from midday, Monday to Friday and all day on Saturday and Sundays.
- The recovery was moving fast, with no further reports of illness reported.
- The clean-up stage of the recovery was well under way. Nine sites were identified as potentially contaminated.

#### Rough Sleepers

This had been an area of concern, Cllrs had met with charities working on the frontline as well as council officers and cabinet members. The more conversations we have the more aware we are that the issue is complex. There are many different reasons for people to sleep rough and each person needs a different approach. The overwhelming concern was for the wellbeing for those rough sleepers.

Cllr Clewer – as Cabinet member for Housing, he noted that there was a lot of work going on with the rough sleepers. Initially there were six people sleeping rough under the Maltings, but then others started to join them, to drink and take other substances. There are now only three as we have managed to work with some of them to provide solutions to for those people. Work was ongoing.

92

#### Information items

The Board noted the following written information items attached to the agenda:

- Healthwatch Wiltshire Update
- Clinical Commissioning Group Update
- Gypsies & Travellers Dairy House Bridge Site Transfer of Ownership Engagement Process.

A question was asked regarding the Gypsies and Travellers site transfer paper, by a resident on the site. They had been told for 4 years that the site would be improved, but after 4 years they were then told it would be sold. If that was a private sale, what would happen after 12 months to those living on the site?

The Chair thanked the questioner and referred the question to Cllr Clewer as the Cabinet Member present.

Answer: Cllr Clewer noted that Cllr Sturgis was the Cabinet member for this service, however, if the Council found a buyer for the site, it would still have to remain as a traveller site permanently. The Council had been trying to do the sites up but with the level of grants available, there was not enough in the pot to do these up effectively.

	<p>The resident noted that the buyer would more than likely be another group of travellers who would buy these sites.</p> <p>Cllr Clewer strongly urged those affected to respond to the consultation, that was open for them to make their views and concerns known. They could also attend the Cabinet meeting on July 3<sup>rd</sup> to speak at that meeting.</p> <p>Cllr Walsh noted that the local Wiltshire Councillor for the site was Cllr Hocking, he would contact the Cabinet Member to discuss the matter.</p>
93	<p><u>Electoral Review</u></p> <p>Under his role of Chairman of the Electoral Review Committee, Cllr Richard Clewer gave an update on the Review of the Local Government Boundary Commission. A written handout was circulated at the meeting and is attached to these minutes for information.</p> <p>Electoral Reviews determine both the overall number of councillors on a council, and the pattern of divisions within that council. The current review would be the first review since Wiltshire Council was formed in 2009.</p> <p>It was required because 25 Divisions had a variance from the average in the size of their electorate of more than 10%, and 2 Divisions had a variance from the average of over 30%.</p> <p>The review's outcome, if implemented, would apply from the next elections in May 2021. Parliament, not Wiltshire Council, would be responsible for the final decision, following a recommendation from the Local Government Boundary Commission for England (LGBCE).</p> <p>The councils Electoral Review Committee considered a great deal of evidence and recommended to Full Council that a council size of 99 Councillors be put forward, to enable us to keep the area boards working.</p> <p>The implications of having fewer councillors could be quite significant for some of our areas.</p> <p>We were told we would have a decision on 1<sup>st</sup> May, instead they have come back and said they are unsure and would like to talk further about the Area Board arrangements.</p> <p>Once we have been informed of what the number of councillors in Wiltshire council from the next election will be, the LGBCE will hold a public consultation.</p> <p>The consultation will seek proposals from the council, towns and parishes, other community or local groups, and members of the public, on how the determined number of divisions should be drawn up.</p>

	<p>Cllr Clewer encouraged everyone to put submissions in and engage in the process.</p> <p>One key issue for the community area would be the impact to Bishopdown Farm, that may end up as two divisions. Bemerton might also be too large as one division.</p> <p>All submissions would be put in for consideration by the Secretary of State.</p> <p>It was hoped that the decision on the final number of Councillors would be known in September.</p> <p>It would go to parliament to make the final decision.</p> <p>Cllr Clewer urged the two councils here to be fully engaged with the consultation process.</p> <p>A parish briefing would take place, possibly on 14<sup>th</sup> June, however the date was yet to be confirmed.</p> <p>Once this process was finished, if any parish wished to put forward ideas for a change of boundary, Wiltshire Council would then consider that.</p> <p><u>Questions</u></p> <ul style="list-style-type: none"> <li>• Cllr Hoque - What is your prediction for the number of Cllrs? <u>Answer:</u> If you look across the country, the tendency was to cut numbers. They were however willing to consider suggestions.</li> <li>• Was there a precedent of having one division and two representatives? <u>Answer:</u> Wiltshire Council had the option to support that or not, we did not want that option. We will be remaining as single Member divisions.</li> <li>• Cllr Dalton - Here we go again. If the number of Councillors are to be cut, there was no way they would support 99. I would expect it to end up more like 70 – 85. I hope Harnham gets reunited again.</li> <li>• Cllr Rogers – I am pleased Cllr Clewer is leading on this. Last time in 2009, we got the numbers wrong, ended up with one ward where the number was incorrect.</li> </ul>
94	<p><u>Local Youth Network (LYN)</u></p> <p>Lead Member for Youth, Cllr Derek Brown gave an update on behalf of the LYN.</p>

The LYN had met at Sarum Academy earlier in May to consider grant applications. They commented that many of the applications that were brought to them were outside of the criteria age group of 11 to 18, as they were for 0 – 5 years. They also asked for future applications to be graded more carefully so that they met the criteria.

The Board then considered the recommendations for youth funding, as detailed in the report attached to the agenda.

Following discussion, the Members voted on each application.

**Decision**

**The Salisbury Area Board awarded £830 to Wiltshire Cricket for the All Stars Cricket sessions for Bemerton Heath.**

***Reason***

***The application met the criteria for Youth Funding for 2018/19.***

The Chairman noted that the LYNs recommendation for the next application had been to refuse due to the age group of the young people involved. It was then recommended that the Board swapped revenue for capital to enable the Board to fund the project.

Cllr Dean noted that this was a community Group which was doing great work, however he asked whether they were able to draw the boundary further to include other areas of Salisbury other than just the Friary.

Answer: This is a specific project focused only on the Friary. We do support generally families across the old Salisbury district area. So we do work with all areas of Salisbury under different funding streams.

The Community Engagement Manager clarified that this project had arisen from the decision of the Child and Wellbeing Group to focus on the Friary, with a view to looking wider after they had done that piece of work.

Cllr Rogers seconded the proposal to switch funding from the two budgets to enable this project to be funded. This type of intervention work was really beneficial to those receiving the help. It was life changing.

**Decision**

**The Salisbury Area Board awarded £3,712.50 to Home Start South Wiltshire for the Reaching Out Project.**

***Reason***

***The funding was a capital/revenue swap between the Community Grant pot and the LYN. The LYN will be informed of this.***

**Decision**

**The Grant to the Wiltshire Racial Equality Council for the Open Blue Bus Day Out to Salisbury was funded by the Health and Wellbeing Budget.**

***Reason***

	<b><i>The project did not meet the Youth Funding.</i></b>
95	<p><u>Partner and Community Updates</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Salisbury City Council (SCC) – Cllr Matthew Dean</u></p> <ul style="list-style-type: none"> <li>• SCC was a major sponsor of ‘Salisbury Live’ which hosted a series of over 200 music gigs across the city.</li> <li>• There had been an improved change in the cleanliness of the city, with the introduction of the new kit which was now operational. Having focused on the city centre since May, we would be moving out to the suburbs next.</li> <li>• SCC was currently going through a staffing review, to reflect its business plan and priorities.</li> <li>• Making steps to support a number of community groups and events across Salisbury, in light of the recent incident.</li> <li>• A new event guide would be sent out to households over next few weeks. A copy of this would be brought to the next Area Board to attach to the minutes.</li> <li>• The next Mayor making for the city would take place on Sunday.</li> </ul> <p><u>Laverstock and Ford Parish Council -</u></p> <ul style="list-style-type: none"> <li>• The Parish Council was assisting where possible to promote the recovery plan for Salisbury.</li> <li>• Recently supported the teenage market</li> <li>• Held a lantern parade in the country park, involving all of the children and the developers.</li> <li>• The Country Park information event had been held in Bishopdown Farm.</li> <li>• Supporting events like Salisbury Live.</li> <li>• Had funded a more professional stage at the Community Farm.</li> <li>• The materials had arrived for the green space, and the final ground works had now re-commenced.</li> <li>• The PC was pressing developers to create adjoining paths.</li> <li>• Work on the Parish Plan continued.</li> </ul> <p><u>Question:</u> Cllr Walsh noted that the PC hoped to take over the country park in May, he asked what the boundaries were, and would the PC put a map out for all to see? <u>Answer:</u> Yes it would once they had taken ownership of it.</p> <p><u>Police – Inspector Pete Sparrow</u></p> <p>Since I was here last we have had two major incidents to deal with, the snow on the A303 and then the poisoning in the City.</p> <p>The same officers have had to deal with both incidents, we have been incredibly proud of the way they had responded. There had also been a huge level of community support by the public to the Officers on the cordons.</p>

There had been a merge of the south Community Policing Team with Amesbury, this would provide a wider pool of officers, and was a natural fit which matched the demands across the areas. There were nine new Police Officers and four local crime investigators starting in June.

A crime statistic report had been published the previous week.

Community Speed Watch would be actively supported by Officers, who would go out and target the highest recorded areas for speeding.

Question: Cllr Dalton drew attention to the crime statistics on the handout, in comparison to those available on a BBC app, which detailed figures for specific areas. He noted that the figures for Salisbury on the app stated that recorded crime was up, however actual charges being brought against those people committing those crimes was down, with Wiltshire down 4500. Answer: I have not looked at how that data was collated. If they are not charged on the day of request they are released and sent a postal summons, and it did not say that those figures included summons.

Cllr Dean noted that on behalf of SCC and as a ward Councillor, we were incredibly thankful for all the Officers had done during the snow incident, then straight in to another major incident, of the poisoning.

The Chairman added that she was aware of how all agencies had been working well together.

#### Fire and Rescue – Jason Moncrieff

- The local station had been involved with providing accommodation to partner services including ambulance and police staff.
- The 4x4 had been used to get essential workers to their place of work during the snow incident.
- The Service had held a 10m road cycling race out of the fire station.
- Just hosted a NHS blood donation session from the fire station
- A Salamander course, was scheduled to be held from Amesbury fire station.
- A specific crew had received a letter of thanks from the Prime Minister.
- The second appliance had seen a dip in cover during the month of February, however this recovered in March.
- There would be two new whole time recruits to Salisbury before the end of June.

Thanks were given to the Fire Service for the amazing work during the recent two incidents.

#### Salisbury BID

The Chairman noted that they had been engaged in the recovery of the City. They had been carrying out work to measure visitors to Salisbury.

	<p><u>Community Engagement Manager – Karen Linaker</u></p> <ul style="list-style-type: none"> <li>• It had been an intense period, with all partners working really hard.</li> <li>• Salisbury’s first Men’s Shed was coming together.</li> <li>• HWB group had market stalls to raise profile and attract volunteers.</li> <li>• There was an event planned at the Quaker meeting house in June – SWGS will be involved in that event.</li> <li>• The next Celebrating Age project would take place on 29 May, at the Methodist Church, Salisbury.</li> <li>• Next week was Dementia Action week, with events across the city taking place, and various organisations taking part.</li> <li>• A huge elite cycle race event would take place on 31 May.</li> </ul> <p><u>Child Wellbeing Group – Cllr Douglas</u></p> <p>Work had been focused in the Friary, the Group had discussed moving to other areas but decided not to. The community foundation had found a large amount of money over 5 years, and decided to focus on families with children aged 0-5 years, as this had the greatest effect on those children and all involved with them.</p> <p>The group had been tasked to do communication, there were many websites, but, talking to those who work on the Friary with residents, they suggested Facebook as the most effective.</p>
96	<p><u>The New Role of the Police Fire Community Support Officers</u></p> <p>This item was cancelled as the speaker was unable to attend.</p>
97	<p><u>Health &amp; Wellbeing (HWB) Update and Funding</u></p> <p>The Lead Member for Health &amp; Wellbeing, Cllr John Walsh gave an update on behalf of the HWB Group.</p> <p>The Board then considered the recommendations for funding from the HWB Budget for 2018/19, as detailed in the attached report.</p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board awarded £1,500 to the Wiltshire Music Centre for the Celebrating Age project.</b></p> <p><b><i>Reason</i></b>  <b><i>The project met the criteria for funding for 2018/19.</i></b></p> <p><b><u>Decision</u></b>  <b>The Salisbury Area Board refused the application from the Salisbury Pantry Partnership for the Brickworth Gardening project.</b></p>

	<p><b><i>Reason</i></b> The Board supported the HWB Groups view that this project would be more suited to funding support from the Community Foundation</p> <p><b><u>Decision</u></b> The Salisbury Area Board awarded £670 to the Wiltshire Racial Equality Council for the Open Blue Bus Day Out to Dairyhouse Bridge project.</p> <p><b><i>Reason</i></b> <i>The project met the criteria for funding for 2018/19.</i></p> <p><b><u>Decision</u></b> The Salisbury Area Board awarded £150 to Health &amp; Wellbeing Group towards the Volunteering Week Plans.</p> <p><b><i>Reason</i></b> <i>The project met the criteria for funding for 2018/19.</i></p> <p><b><u>Decision</u></b> The Salisbury Area Board awarded £1,000 to the Older People’s Champion for the Sunday Programme of events.</p> <p><b><i>Reason</i></b> <i>The project met the criteria for funding for 2018/19.</i></p> <p><b><u>Decision</u></b> The Salisbury Area Board awarded £450 to the Salisbury Cathedral Outreach Programme for the Social Prescribing project.</p> <p><b><i>Reason</i></b> <i>The project met the criteria for funding for 2018/19.</i></p> <p><b><u>Decision</u></b> The Salisbury Area Board awarded £400 to the Resident Engagement Teams for the “Expo 55” Older People’s event.</p> <p><b><i>Reason</i></b> <i>The project met the criteria for funding for 2018/19.</i></p>
98	<p><b><u>Community Area Grants</u></b></p> <p>The Board considered five applications for funding from the Community Area Grant Scheme for 2018/19, as detailed in the agenda pack.</p> <p>Applicants present were invited to speak in support of their projects. Following discussion, the Members voted on each application in turn.</p> <p>Cllr Dean noted that the Community Kitchen application asked for above the standard £5,000 maximum usually considered by the Board. He recommended that a smaller amount of £5,000 be considered, this was seconded by Cllr Douglas.</p> <p>Cllr Rogers asked whether there was an organisation behind the application</p>



which would benefit from the project financially? Answer: We are a community interest company, the kitchen would be locked into our company, if we folded, any assets would need to be handed over to another group.

**Decision**

**The Any Body Can Cook Community Interest Company was awarded £5,000 towards the Community Kitchen Project.**

**Reason – The application met the Community Area Grants Criteria 2018/19.**

Cllr Hocking noted that he was disappointed when applicants were not present in person to support their applications when asking for funding.

The Chairman noted that the next applicant had also applied to the Southern Wiltshire Area Board and received funding of £1,625, as the club was accessed by both community areas.

**Decision**

**The Salisbury City Marauders was awarded £1,625 towards the American Football Club project.**

**Reason – The application met the Community Area Grants Criteria 2018/19.**

Cllr Rogers left the room for the next application as he had declared an interest at the start of the meeting.

The Chairman drew attention to the amount requested and noted that it was over the standard £5,000 that was usually considered as a maximum by the Board.

Cllr Walsh then moved the motion to award £10,000, this was seconded by Cllr Dalton. That motion was not carried.

Cllr Dean noted that the Studio Theatre was in his ward. The freehold was until recently in WC possession however had recently been handed over to the Theatre in an asset transfer. The Theatre had been productive in raising funds for the first 3 phases. He did not feel that there were special circumstances that would justify the Board going above the £5,000, so moved the motion of a grant of £5,000. This was seconded by Cllr Douglas.

**Decision**

**The Studio Theatre company was awarded £5,000 towards the Theatre Extension Project.**

**Reason – The application met the Community Area Grants Criteria 2018/19.**

**Decision**

**The South Wilts Cricket Club was awarded £2,500 towards a new artificial cricket wicket.**

**Reason – The application met the Community Area Grants Criteria**

**2018/19.**

The next application had already been to Southern Wiltshire Area Board, as the applicant had been wrongly directed to that community area for funding. The site the path was on was within the part of the Riverdown development that sat within Cllr Brown's ward, and therefore this application was now for consideration by Salisbury Area Board.

The Board discussed the appropriate route for funding a path scheme such as this. It was felt that the Area Board may not be the right place to fund it.

Cllr Brown noted that the he had been to the path and was in support of the work to finish off the path to improve safety, however was also unsure whether the Community Grant pot was the correct way forward.

The CEM clarified that the Board had discretion to fund out of any pot, if it felt there was good justification to support the decision. The CATG and LYN sub Groups did not have decision making powers and made recommendations to the Board for ratification.

The Vice Chairman of Laverstock and Ford PC noted that they had been told that the Paths Improvement Grant Scheme (PIGS) had been moved in to the Boards remit, so it was them that could make the decision.

Cllr Dean noted that the PIGS pot had been discontinued and in future, path projects would need to be funded by discretionary grants from Boards or PCs. He felt that the two bodies that should step up to the plate for this were CATG and the PC. He added that he would prefer this money to be spent on properly constituted community groups.

Cllr Hocking as Chairman of the CATG added that he would struggle to support funding the project from the CATG budget given the small amount they had for the year.

The Board had worked with Officers to produce a list of pavements across the community area, in need of repair over the last year and funding had already been allocated to those works.

Cllr Walsh felt that the project did have a strong community interest, and would be of benefit to young people.

The applicant confirmed the community value for the area, as the project would benefit the 450 children at the school, and a new autism unit. The path was owned by Riverdown Park.

The Chairman moved the motion to award a token amount of £1,000, this was seconded by Cllr Brown.

	<p><b><u>Decision</u></b>  Laverstock &amp; Ford Parish Council was awarded £1,000 towards the resurfacing of a hoggin path extension to Greentrees Junior School.</p> <p><b><u>Reason</u></b> – <i>The Board was keen to prioritise small community groups, especially as the grant pot was reduced from last year. Even if councillors were minded to fund a footway, there was already a backlog of pavements which councillors had identified as in need of repair. The Board agreed to fund a contribution, noting that this was the third time the applicant had applied to an Area Board, and that it had met with barriers in accessing funding.</i></p> <p><i>Note: Cllr Dean agreed to check whether SCC had ever received developer contributions from the site and if so would then invite an application for funding to SCC. If however it was found that the developer contributions had gone to L&amp;FPC, he suggested that they reconsider funding the remainder of the project from that.</i></p>
99	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 5<sup>th</sup> July 2018, 7.00pm at City Hall, Salisbury.</p>
<p><u>Additional Papers: Electoral Review Handouts</u></p>	

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## Information Item

<b>Subject:</b>	<b>Becoming a Foster Carer</b>
<b>Web contact:</b>	<a href="http://www.wiltshire.gov.uk/fostering">http://www.wiltshire.gov.uk/fostering</a>

Wiltshire Council needs to recruit foster carers of all types, including specialisms. Foster carers are needed in all areas of the county, although it is recognised that the main priority is to recruit in the main towns to the north and west of the county (Chippenham and Trowbridge) and to the south (Salisbury). Most looked after children come from these areas and so generally local foster carers are needed to support children continuing at school and college and to facilitate family contact more easily.

Foster carers are ordinary people and so they are likely to be living in any part of the county, in any community. To become an approved Wiltshire foster carer you need to:

- Be at least 21 years old (although they can apply from the age of 18)
- Have a spare bedroom big enough for a child or young person to use
- Be a full-time resident in the UK or have leave to remain
- Be able to give the time to care for a child or young person on a full or part-time basis

Foster Carers are paid an allowance based on the age of the child they look after and a Skill Fee dependent upon their skills and experience.

Recent research carried out at Bristol University with children in care shows how important it is that children have someone they can trust, who is interested in them and that:

*“Living with someone that you have a good and trustful relationship with is the key to a happy and effective placement”*

**Saving Grace is the story of a young person who was fostered, and the positive impact fostering had on her life, and on the life of her foster family.**

To find out more about fostering in Wiltshire please visit:

<http://www.wiltshire.gov.uk/fostering>

Or phone 01225 716510 (office hours) or 0845 6070888 (out of hours)

**Our next information evenings are:**

- 29 May, 7pm - 8pm, County Hall, Trowbridge**
- 26 June, 7pm – 8pm, County Hall, Trowbridge**
- 24 July, 7pm – 8pm, County Hall, Trowbridge**
- 25 September, 7pm – 8pm, County Hall, Trowbridge**
- 30 October, 7pm – 8pm, Five Rivers Health and Wellbeing Centre, Salisbury**

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## ***Information Item***

<b>Subject:</b>	<b>Salisbury Recovery</b>
<b>Web contact:</b>	<a href="mailto:communications@wiltshire.gov.uk">communications@wiltshire.gov.uk</a>

Wiltshire Council and Salisbury City Council are proud to be hosting the grand final of the elite cycling OVO Energy Tour Series on May 31 as part of the recovery of the city. This exciting free event is the first major event of the recovery programme and will showcase Salisbury to the world as the ITV4 programmes are broadcast to more than 100 countries. The elite races are being supported by a programme of fun family activities in the Guildhall Square from 1pm. Why not join us and support Salisbury in its recovery? More information about the event is available at [www.wiltshire.gov.uk/salisbury-cycle-tour-series](http://www.wiltshire.gov.uk/salisbury-cycle-tour-series)

A dedicated webpage providing up to date information on what is happening in Salisbury has been set up at [www.wiltshire.gov.uk/salisbury](http://www.wiltshire.gov.uk/salisbury).

Changes have been made to the free parking provision in Salisbury and came into effect on May 14. These changes were made following feedback from the city's community and businesses. Shoppers and visitors will continue to be able to park free of charge in Wiltshire Council's car parks from midday Monday to Friday and all day on Saturday and Sunday. Parking continues to be free at the five park and ride sites.

The recovery is moving fast and we are reiterating that Salisbury is safe for residents and visitors outside of the cordoned off areas. It's important to emphasise that no further reports of illness have been reported since the incident on Sunday March 4. The city is recovering and getting back to normal.

The clean-up stage of the recovery is well underway. Nine sites have been identified as potentially contaminated. These are Bourne Hill, Salisbury Ambulance Station, Amesbury Ambulance Station, Maltings Park, the Mill pub, Zizzi restaurant, Ashley Wood Car Recovery Centre, Mr Skripal's house and the police officer's home.

Work to clean each site involves testing, removing any potentially contaminated items, chemical cleaning and re-testing. Sites will not be released until tests have been reviewed and approved. This work could take several months and the priorities are Bourne Hill, the two ambulance stations and The Maltings. They will be followed by The Mill pub and Zizzi restaurant. We will keep the community updated as the work progresses. The recovery is being overseen by the Recovery Coordinating Group (RCG) which is made up of local and national agencies.

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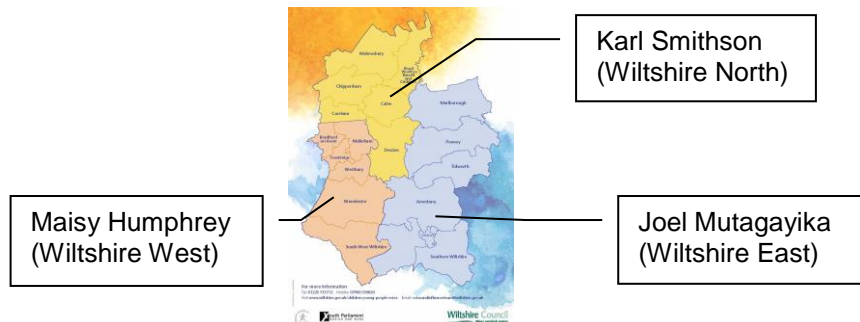


# Information Item

<b>Subject:</b>	<b>UK Youth Parliament Elections and Activity</b>
<b>Officer contact:</b>	Judy Edwards <a href="mailto:judy.edwards@wiltshire.gov.uk">judy.edwards@wiltshire.gov.uk</a> 07900 759830

## 1. UK Youth Parliament 2018 elections and activity

UK Youth Parliament provides opportunities for 11-18 year olds to use their elected voice to bring about social change through meaningful representation and campaigning. Members of Youth Parliament (MYPs) are elected annually in every part of the UK. There are currently 349 MYPs. MYPs are encouraged to meet with MPs and local councillors, organise events, run campaigns, make speeches, hold debates and ensure that the views of young people are listened to by decision makers. The most important aspect of any MYP's job is to make sure they represent the views of the young people in their constituency. Wiltshire has three seats on the UK Youth Parliament, with the term of office commencing on 1 March. Information about Wiltshire's MYPs for 2018/19 can be found [here](#).



The role of the MYP is increasingly being recognised at a local and national level. UK Youth Parliament seeks opportunities for MYPs to meet regularly with government ministers, members of the opposition and civil servants. UK Youth Parliament also works to promote the role and influence of MYPs to service providers, e.g. the transport industry and health services.

## 2. Youth Parliament programme

MYPs come together for an Annual Conference each July at which they debate manifesto points and vote on **ten** issues to take to a national [Mark Your Mark campaign](#). Schools and youth groups are encouraged to register to take part in debate and discussion about these 10 issues, and then vote for those which are most pertinent to them. Almost 1m ballots are cast each year. The top **five** issues are then taken to a debate in the [House of Commons](#) which is chaired by the Speaker of the House. Following these debates, MYPs vote to decide which **two** issues should become the UK Youth Parliament's priority campaigns for the year ahead.

## 3. 2018 campaigns

The two priority campaigns for 2018 are: i) [Votes at 16 in all public elections](#) and ii) [A curriculum for life](#).

Wiltshire's MYPs have also agreed a set of their own local priorities which they would like to progress in partnership with elected members:

- Bus passes for those under 18
- Whole county litter picking days to include all Wiltshire schools
- Railway station in Devizes

## ***Information Item***

- Use of new materials for road repairs – plastic roads
- Increase special school provision
- Revisit youth centre provision

### **4. Wiltshire Assembly of Youth**

MYPs are expected to take a leading role in the Wiltshire Assembly of Youth (WAY). WAY is a forum for young people in Wiltshire to express their experience of the needs of children and young people, give their views on services, and offer consultation over policy.

### **5. Meet your MYP**

Councillors are encouraged to contact their MYP, to introduce them to the work of the Council, discuss how the 2018 campaigns can be supported, and encourage wider debate and discussion with young people at Area Board and Full Council level. To make contact and for more information, please contact:

[judy.edwards@wiltshire.gov.uk](mailto:judy.edwards@wiltshire.gov.uk), 07900 759830.

Report to	Salisbury
Date of Meeting	05/07/2019
Title of Report	Community Youth Grants

### 1. Purpose of the report:

(a) To ask Councillors to consider the following applications seeking funding from the Salisbury Area Board.

(b) to ask councillors to note the list of youth groups and projects currently operating in and around Salisbury. These groups make up what Wiltshire Council refers to as the 'local youth network'.

Application	Grant Amount
<b>Applicant:</b> St Edmunds School <b>Project Title:</b> South Wiltshire Mindfulness in Schools Collaboration Strategy	£5000.00
<b>Total grant amount requested at this meeting</b>	£5000

### 2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2018/19 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2018/2019.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

### 3. The applications

<b>Applicant:</b> St Edmunds School <b>Project Title:</b> South Wiltshire Mindfulness in Schools Collaboration Strategy	Amount Requested: £5000.00
This application meets grant criteria 2018/19.	

**Project Summary:** Mental health is one of the biggest priorities for young people today. As many as 10 of people aged between 11 and 16 have a clinically diagnosable mental health condition. Very few of these young people receive appropriate intervention. We would like to help develop mindfulness practice in Years 6-11 in South Wiltshire schools to provide students with a range of strategies to support positive mental health.

**Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:**

We have already started to make a difference to the lives of young people in Salisbury and the South Wiltshire region. In particular in mental health provision in schools for young people aged 11-16. We believe that mindfulness taught by trained teaching staff can make a real difference to the lives of young people. According to the Mental Health Foundation mental health issues are increasingly pervasive in children and young people aged 5-16 have a clinically diagnosable mental health problem yet 70% of children and adolescents who experience mental health problems have not had appropriate interventions at a sufficiently early age. The scale of mental health difficulties is growing as young people attempt to adapt to the demands of life in a frantic technological age. The pressure to achieve exam success navigate the complex world of social media and adapt to a world where the job market is shifting unpredictably means that often young people feel under pressure, stressed, and anxious. Some young people can deal with these challenges without a hitch and they are the lucky ones. Many others lack the required coping skills needed at times of stress. Schools do not routinely provide a scheme of work to address such issues and if they do they tend to do it as a factual exercise without providing and practicing specific skills which can be used in the future. We believe that by teaching students mindfulness they will practice a range of practical techniques - which will in turn be beneficial to their mental health. Such techniques can be used for a lifetime. Mindfulness is a way of paying attention to the present moment using techniques like meditation breathing and movement. It helps us become more aware of our thoughts and feelings so that instead of being overwhelmed by them, we are better able to observe, know and manage them. There has been a significant amount of research into mindfulness. Evidence has suggested the benefit of health and wellbeing with results showing positive effects on several aspects of whole-person health including the mind the brain the body and behaviour as well as a person's relationships with others. Mindfulness has also be shown to help with a number of conditions including stress, anxiety, depression, addictive behaviours such as alcohol or substance misuse, and gambling, and physical problems like hypertension, heart disease, and chronic pain (Department of Health). Indeed because of its proven success with mental health, mindfulness courses are now available through the NHS. Clearly there is a need for mindfulness to support young people and the evidence suggests that it is effective. So how can it be introduced into schools? At St Edmunds School we have been delivering mindfulness to our students for over 2 years. All of our year 10 and year 11 students have been taught a 10 week scheme by trained mindfulness practitioners Mr Burley and Mr Anderson. Both teachers were trained as part of a Wiltshire Public Health initiative. They had to complete a mindfulness-based stress reduction course MBSR and then practice mindfulness for a year before teaching. They then completed a course to deliver mindfulness to students aged 14-19 called .b which is accredited

by MiSP Mindfulness in Schools Programme. The course was devised by academics working with Oxford Exeter and Bangor Universities. Following this, Mr Anderson has completed an additional course which enables him to teach students aged 7-11. Our students are really feeling the benefit of such a programme. It has provided students with a range of strategies to aide their mental health and well-being and they feel better prepared for the examination period. We will be teaching Year 7s as well as Year 10s next year as art of the formal timetabled curriculum. News has travelled fast about what we are doing at St Edmunds. Other schools are very interested in doing similar things. This year Mr. Anderson has delivered mindfulness to 11 year olds in 3 local primary schools with great success and impact - but currently that is all that we can offer. What we would really like to do is train teachers in the other schools so that they can run their own mindfulness courses. This would create a sustainable way of working. We would like as many primary and secondary schools as possible to offer mindfulness as part of the formal or intervention based curriculum. Imagine the difference it could make to mental health in the region. We would also like to offer MBSR courses for teaching staff and potentially other local individuals in the community to support their own mental health needs. Working in education, while being fantastically rewarding is also in the current climate an exhausting and all-consuming job. Teachers and other workers in education need the chance to stop and reflect. In order to continue to offer the support to other schools and staff one of our staff members would need to complete a course at either Bangor Exeter or Oxford University. You funded the first part of this last year and as a result Mr Anderson is already leading a MBSR mindfulness course for 15 staff across three schools in the area. Once they are trained then the basis for mindfulness is there and they too can then train further to teach pupils in their own schools. We are requesting that you kindly fund the second part this year. We applied for £10,000 in 2017 and received £2,500 and were asked to return in 2018. Therefore we are asking for half of last year's amount for Mr Anderson to complete the course. Although £5,000 is expensive initially- the scheme will benefit a large number in the local area through training that we would provide. If the majority of schools became trained in mindfulness the potential impact on young people would be significant.

**Comments from the Community Engagement Manager**

This application meets the grants criteria and was considered by the Godolphin School Council on the 18<sup>th</sup> June. The majority vote was to support this application for £5,000, on the basis of the benefits outlined above.

**Report Author:**

Karen Linaker, Community Engagement Manager

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**SALISBURY'S LOCAL YOUTH NETWORK OF  
COMMUNITY LED YOUTH GROUPS AND ORGANISATIONS**

**Performing Arts**

1. Salisbury Dance Studios
2. Salisbury Area Young Musicians
3. Stage Coach
4. Stage 65
5. The Studio Theatre youth theatre
6. The Sound Emporium – Life Rocks
7. Salisbury Musical Theatre Society
8. Starcast

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**Sports**

9. Salisbury Snooker Club
10. Salisbury Fencing Club
11. Moorakers Judo Club
12. Salisbury Martial Arts
13. South Wiltshire Riding Club
14. Salisbury Athletics & Running Club
15. Salisbury & South Wilts Golf Club
16. Salisbury Kickboxing Club
17. Salisbury Blue Jays Netball Club
18. Salisbury Xtreme Sports Clubs
19. Wiltshire Skate Series
20. St Michael's Karate Club
21. Bemerton Harlequin's Youth Section
22. Salisbury RFU
23. South Wiltshire Archery
24. Salisbury Badminton Club
25. Salisbury Volley Ball Club
26. Riverside Tennis Club
27. Salisbury Lacross
28. Pheonix Stars Cheerleading Groups
29. Streetz Cheerleading Group
30. Harnham Football Club
31. Solent Area Basketball Association
32. Salisbury Marauders American Football Club
33. South Wiltshire Cricket Club
34. South Wiltshire Hockey Club

## **Uniformed**

35. Girl Guiding South West
  36. Army Cadets
  37. Sea Cadets
  38. Police Cadets
  39. Dorset & Wiltshire Fire & Rescue Service Cadets
  40. Salisbury Scouts
- 

## **Enterprise & Skills**

41. Salisbury Youth Chamber
  42. The Learning Curve – Princes Trust Team
  43. Salisbury Camera Club
  44. Exeter House Duke of Edinburgh Awards Scheme
- 

## **Faith groups**

45. Salisbury Young Catholics
  46. St Francis Church Youth Group
  47. St Paul's Church Youth Group
  48. Alabare Community Youth Group
  49. The Bridge Youth Project
  50. Rise 61 Youth Group
- 

## **Minority Groups**

51. Salisbury LGBT Youth Group
  52. South Wilts Mencap Youth Groups
  53. Youth Action Wiltshire – Young Carers
- 

## **Community Youth Groups**

54. Bemerton Heath Youth Group
55. Friary Youth Group
56. Elizabeth House Social Club



**WILTSHIRE COUNCIL**

**SALISBURY AREA BOARD**  
**5<sup>th</sup> July 2018**

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**SALISBURY'S AIR QUALITY MANAGEMENT GROUP UPDATE**

**1. Purpose of the Report**

1.1. To receive an update from the Salisbury Air Quality Management Group.

**2. Background**

- 2.1 Local authorities have a duty to monitor air quality within their areas having regard to national air quality objectives and standards and report this information to the Department for Environment, Food and Rural Affairs (DEFRA) on an annual basis. There are seven pollutants which we are required to consider under European and UK Law, these include lead, benzene and sulphur dioxide. Air quality in Wiltshire is predominantly good with the majority of the county having clean, unpolluted air. There are however a small number of locations (including Salisbury) where the combination of traffic, road layout and geography has resulted in exceedences of the annual average for nitrogen dioxide (NO<sub>2</sub>) and fine particulates (PM<sub>10</sub>).
- 2.2 Community involvement in air quality has been key to producing the Wiltshire Air Quality Action Plan. As part of this process Area Boards with an air quality management area have been tasked through whatever means they feel suitable to produce a plan of actions to help with the improvement of air quality in their area which is community lead. The plans form part of the Wiltshire wide air quality action plan. The community action plans and projects are continuously evolving; therefore each group has their own page to detail their work. - See more at: <http://www.wiltshire.gov.uk/env-health-air-quality#sthash.kyDF5kS9.dpuf>
- 2.3 In Salisbury, the city centre, Wilton Road (including part of Devizes Rd) and London Road are each the subject of an air quality management area.

**3. Progress update**

3.1. At the meeting in January, the main issues discussed were:

- a) The group's rolling action plan (see attached). The plan includes some practical short term aims and projects, including tree planting, the promotion of the council's Know & Respond online tool to indicate poor air quality hot spots in the city, further development of the co-car initiative, promoting walking and cycling opportunities, and much longer term aims which are reliant upon the refresh of other plans such as the Salisbury Transport

## Strategy, Wiltshire Core Strategy and the development of Salisbury's neighbourhood plan

- b) We noted the development of the Home Run project, in particular that Manor Fields and St Josephs schools locally had taken part in the pilot, and discussed what the group might be able to do to increase take up of the Home Run app, focusing on those schools where there is known to be air quality concerns.
- c) We input into the consultation on the redraft of the Salisbury Transport Strategy, in summary,
- heartened to see investment in cycling and walking schemes and improvements to the city centre,
  - requesting reassurance that this strategy be closely cross referenced with other related strategies, i.e. green infrastructure strategy, housing allocation figures
  - requesting short and medium term measures in the strategy to reduce HGV traffic
  - suggesting that a bus lane be put on Exeter Street, accepting the issues to mitigate around on street parking
- d) we agreed a new air quality group action plan, so that the group could be more focused on local actions such as tree planting or marketing and promotion of local initiatives and projects intended to raise the profile of the council's focus on air quality and to showcase what local groups were doing on the subject
- e) agreed to mark Clean Air Day in 2019, and in the meantime to put up information stands at local events, i.e. Transition City day on the 30<sup>th</sup> June, and at Five Rivers or the library at other times
- f) discussed concerns for air quality and transport sustainability/modal shift generally due to the original decision to make parking free all day in city centre following the poisoning incident. The group noted that bus passenger trips and cyclists were down as a consequence of the all day free parking, and that these concerns had been expressed in the journal and to the leader of Wiltshire Council. The Chairman of the group requested that Steve Godwin of BID be invited to the next group meeting to help the group discuss how businesses can be proactive in incentive / reward schemes for customers travelling into the city on bus/cycle/pedestrian.

## **4. Recommendation**

4.1 That the board notes this progress update.

## Salisbury Community Air Quality Action Plan – May 2018

All themes and projects listed in this plan have the overall objective of impacting and hopefully reducing air pollution in the Salisbury Community Area and consequently protecting all living, working and visiting from the harmful effects of air pollution.

### PART 1 OF PLAN – SMALL LOCAL COMMUNITY ACTIONS

Raising the profile of the group's work		WHO	COST	UPDATE	
1	Develop and implement a communications strategy	AQMG	?	Discuss at May 2018 meeting	
Encourage/enable new Tree Planting					
2	Develop a comprehensive tree and hedge planting strategy for Salisbury to include identification of sites for new planting	Potential for partnership working with Salisbury Area Greenspace Partnership. Initial step to map existing tree cover. Software to aid this process to be identified	SAGP	Detailed costs t.b.c.	SAGP to report back re costs etc - awaiting update of mapping software. Interim report at Sept 2018 meeting
3	Community days planting trees in affected areas in Salisbury	3 planting sessions done	CEM	£5000 set aside in 2016/17 budget, now all spent	Next planting season we will begin planting again, once monitoring, maintenance and aftercare regime in place. Group needed to check existing trees are still alive, discuss new ones needed and to formulate recommendations for the after care regime

Monitoring AQ & Awareness raising						
4	Promote the council's Know & Respond service	Karen to promote this web tool				CEM to promote tool

## PART 2 OF PLAN – RECORD OF ACTIONS AND WORK BY ASSOCIATED LOCAL GROUPS AND SERVICES

Encourage/enabling cycling					
5.	Make cycle training available to school children, also adults if possible	Bikeability training	Peter Durnham?		Update needed
6.	Encourage children to walk/cycle to school	Home Run Project underway	Ruth Durrant, Wilts Council		Update requested for May 2018 meeting
7.	Encourage adults to cycle as a means of transport for short trips in and around Salisbury	Help local people to discover local cycle rides  WC Public Health Leisure Services (Cycle Wiltshire co-ordinate rides across the county and different organisations)	COGS Sky & Breeze Rides SRAM + Cycle Wiltshire		Update needed
8.	Monitor cycle usage in Salisbury	COGS undertake counts of parked bikes within the city centre up to 4 times a month (ongoing since 2012)	COGS		City-wide data available for analysis. e.g. Salisbury railway station: weekday average bikes: 2012: 53, 2013: 58, 2014: 62, 2015: 64  Update needed

9.	Improve cycle mapping and signage in and around the city.	Connecting Wiltshire have funded upgrade to cycle map  COGS have previously been involved in cycle route signage and maps (e.g. Golden Way).	WC + COGS working through Cycle Liaison Panel (CLP)			Revised Salisbury cycle map produced March 2016, Salisbury to New Forest cycle map produced March 2016  Update needed
10.	Ensure cycle routes are maintained, kept clear of debris and vegetation etc	A Sustrans Volunteer Ranger group reports monthly to COGS	Sustrans volunteer ranger lead			Update needed
Encourage/enable walking						
11.	Raise awareness of walking routes and recreational walks within the city & links with surrounding countryside & RoW network	Nearly 30,000 copies of the Salisbury Walking map have been distributed and a revised edition has been produced.	Walking & disabled access forum			Revised bus walks map produced Spring 2016.  Update needed
12.	Encourage people to walk for recreation and as a healthy means of travel – Walking for Health	Regulars led walks (x4 per week) encourage walking and health	Salisbury Walking for Health			June 2016- Salisbury Walking for Health – 2 walks per week 70 registered walkers, ave weekly attendance: 30 Bus Walks – 2 walks per week 84 registered walkers, ave weekly attendance: 60-65  Update needed
13.	Promote Salisbury as a destination for walking and ‘green tourism’	‘Walkers are Welcome’ accreditation not a viable option, alternative approach to project to be considered	Salisbury walking & disabled access forum (SWDAF)			Update needed

14.	Signage to help pedestrians, particularly tourists	Totem signage being installed, project led by WC, support from BID, SCC	WC			Initial totems installed, more in pipeline  Update needed
Smarter choices – encouraging less car use						
15.	Expansion of Salisbury's Car share club, formerly hOURCARS, now part of Co-Cars. Members of car share clubs use cars less, also reduction in pressure on residents' parking.	hOURCARS currently (3/2015) has 14 members/1 car based in Salisbury Central Car Park. Funding has been obtained from DfT/Carplus and WC to expand to 2 <sup>nd</sup> vehicle	hOURCARS – now Co-Cars			22 members/2 cars (6/2016) 30 members/2cars (8/2017) 40 members (4/2018)
16	Promote 'Green Tourism' – visits to Salisbury which don't use the car	See also measures under Cycling/Walking Promotion of Park & Ride	WHO...aqmg, bid, scc???			AQMG to discuss at September 2018 meeting

**PART 3 OF ACTION PLAN (to potentially be assigned to a separate group?) – LOBBYING TO CHANGE POLICY, STRATEGY AND INFLUENCE RESOURCES**

Strategic Transport Planning						
17.	Ensure there is a shared understanding and awareness of planned Salisbury Transport Strategy projects that can contribute to improved AQ, including timeframes for delivery, funding sources via S106/CIL etc.	<p>Potential measures include:</p> <ul style="list-style-type: none"> <li>- further pedestrianisation of city centre,</li> <li>- travel planning (School, Workplace and Residential)</li> <li>- Promotion of smarter choices</li> <li>- Walking/cycling routes</li> <li>- Traffic and demand management</li> <li>- Public Transport + P&amp;R</li> </ul> <p>See also Action S03 in Salisbury AQAP</p>	WC Transport	See S03	See S03	Refresh of Salisbury Transport Strategy taking place in 2018
Strategic Green Infrastructure Planning						
18	Encourage publication of Green Infrastructure Strategy. See item DSP03 WCAQAP	Salisbury Area Greenspace Partnership has been working on a green infrastructure strategy to conserve and protect the green space in Salisbury and its surrounding areas, working with a range of parish councils	CEM			Lead officer for Green Infrastructure to be invited to future meeting of AQ Action Group, to report on the new Green Infrastructure Strategy
Improve Connectivity						

19.	Look at how connectivity can be improved and promoted across and around Salisbury, providing green safe routes for people and benefits for wildlife [links to other projects to encourage walking/cycling also]	Identify gaps and opportunities particularly in relation to strategic sites around Salisbury  Promote green route network with maps, information about wildlife, apps etc	SAGP, COGS, Walking for Health			Workshop held in Autumn 2015 to initiate the process and generate ideas June 2016: data collection substantially complete & being input to GIS.  Update needed
Air Quality Improvements through the planning process						
20.	Ensure that developments in and around Salisbury have minimal adverse impacts on air quality	See also DSP02 re adoption of draft AQ supplementary planning guidance. Also the following specifics:				
21.	Ensure every opportunity is taken to provide new green infrastructure, to secure enhancements to existing green infrastructure and establish appropriate and sustainable management plans and maintenance regimes	See Policy 52 of Wiltshire Core Strategy; DSP03 and WC's draft Green Infrastructure Strategy	Dev Control; Enforcement; Housing; Rights of Way and Highways			New strategy to be published in 2018
22.	Ensure every opportunity is taken to improve local connectivity with appropriate green infrastructure when sites are being developed or redeveloped	See Policy 52 of Wiltshire Core Strategy; DSP03 and WC's draft Green Infrastructure Strategy	Dev Control; Spatial Planning, Rights of Way etc			New strategy to be published in 2018



23.	Ensure appropriate safe access for pedestrians and cyclists, including safe crossing points on access routes, and appropriate levels of cycle parking in all new developments	See e.g. Policy 1 of LTP3 Cycling Strategy re links Policy 4 re cycle parking standards	Dev Control + Sust Transport			
24.	Ensure Travel Plans for new developments are produced as required, and monitored over time	See policies 1-7 in LTP3 Smarter Choices Strategy	Dev Control + Sust Transport			
25.	Support Car club development through the planning process including S106 money	See policy 8 in LTP3 Smarter Choices Strategy	Dev Control + Sust Transport			Discuss at May 2018 meeting to see if there is scope to use the existing pot of S106 funds
26.	Support provision of charge points for electric vehicles through the planning system	See policy 9 in LTP3 Smarter Choices Strategy	Dev Control + Sust Transport			
27.	Improve pedestrian environment within city centre and routes to school etc	Further City centre pedestrianisation? (?Vision project underway?)  Consider disabled access, type and location of crossing points, promote crossings which minimise pedestrian delay	?SWDAF & WC			
28.	Walking Strategy to be published to support provision of high quality and well maintained walking routes in and between significant trip origin and destination points	An outstanding component of LTP3 (2011-2026). NB 21% of Salisbury residents in work walk to work, compared to 13% in Wiltshire.	WC Sust Transport			Consultation on and publication of Walking Strategy



**WILTSHIRE COUNCIL  
SALISBURY AREA BOARD  
5<sup>th</sup> JULY 2018**

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**Salisbury Area Board – Health & Wellbeing Group Update**

**1. Purpose of the Report**

- 1.1. To update the area board on the outcome of discussions at the last Health and Wellbeing Group (HWG) meeting (see appendix 1).
- 1.2. To confirm support for the HWGs funding recommendations.

**2. Background**

- 2.1 Councillors will need to be satisfied that Health and Wellbeing Groups awarded in the 2018/2019 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2 Councillors will need to be assured that carers, older and/ or vulnerable people will benefit from the funding being awarded. The money must be used to invest in projects that will support adults living within a community area. While not exclusively restricted to older people, the investment should be made in such a way as to make the maximum impact on health and wellbeing within a given community area.
- 2.3 Councillors will need to ensure measures have been taken in relation to safeguarding older and vulnerable people.

**3. Environmental & Community Implications**

Health and Wellbeing Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

Financial provision had been made to cover this expenditure

- 4.1. Salisbury Area Board was allocated £6700 at the beginning of 2018/19, £4170 of which was allocated at the May meeting, leaving a remaining budget of £2,530.
- 4.2. All decisions must fall within the Health and Wellbeing Funding allocated to Salisbury Area Board.

## 5. Applications for consideration

5.1 Councillors are asked to consider the bid listed in the table below and detailed in full at appendix 2, and confirm support for the HWG's recommendation.

<b>Applicant</b>	<b>Amount requested</b>	<b>Recommendation</b>
Nepalese Society of Salisbury	£650	Approve
<b>TOTAL RECOMMENDED</b>	<b>£650</b>	

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Karen Linaker, Community Engagement Manager, 01722 434697

### **Key points from 23<sup>rd</sup> April HWG meeting**

Attendees; Elizabeth Bartlett, Pippa Webster, Gloria Johnson, John Walsh, Jonathan Plows, Irene Kohler, Susan Gooding, Andrew Day, Anne Trevett, Suzanne Wigmore, John Page, Karen Linaker

#### **1. Nepalese Society of Salisbury – Diwali October 2018 community event (see appendix 2)**

The majority view of the group was to support a recommendation of a grant for £650 for this project, as this was the first time the group had been approached by this small community group and as one of the Health & Wellbeing Group's priorities was to reach out to the city's minority/hard to reach groups.

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#### **2. Older Person's Champion – Plans for Silver Sunday / Older Peoples Day 2018 (summarised below)**

The group was presented with the draft programme of events being planned for Silver Sunday / Older Peoples Day in late Sept / early October, noting that the main objectives were to raise the profile of older people and to help them feel they are more able to shape services and support for their own needs. The group asked that this programme be cross referenced with Wiltshire Council's planned re-run of 'worried about your memory' campaign, and central government's "worried well" initiative for 40-60 year olds. The group referred to other events and activities relevant to older people taking place closer to the time, and suggested the Older Person's Champion use these as opportunities to promote the programme and raise its profile.

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#### **3. Health & Wellbeing Group's sub group updates**

- (a) Volunteering Week sub group – all discussed the events in May and June for volunteering week and offered ideas as to how this might be further developed for future years, i.e. a bigger perhaps differently placed market stall to accommodate more charities, improved awareness raising of the activities, share contacts with those involved in the work to enhance networking opportunities, capitalise on the positive message that charities do collaborate and work productively together. The group felt that more frequent opportunities for the VCS were needed locally to network and collaborate.
- (b) Improving distribution/sharing of information (events, leaflets, service guides etc) – discussed plans to strengthen digital engagement for older people

working with existing activity and helping to promote this better and support more older people to use this; discussed plans for a technology event including computer use and various other personal aids, and plans for more techy tea parties at local care homes; and suggested that the city council be asked to help with the dissemination of flyers/leaflets/material on local events/projects.

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#### **4. Priorities and themes for the Health & Wellbeing Group in 2018**

It was suggested that the group increase its focus and activities for carers this year, and requested that Cllr Ben Anderson and Carers Support be invited to attend the September meeting to help the group discuss how this could best be achieved for Salisbury carers. The group also noted that the Safer Salisbury Group was intending to increase its focus on people with autism this year.

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5. **Next Meeting Date:** 10<sup>th</sup> September, 6pm

**Health & Wellbeing Group Grant Form (for small grants)**

1. **Name of applicant:** Nirmal Gurung
2. **Organisation applying:** Nepalese Society Salisbury (NSS)
3. **Contact details of applicant:** Nepalese Society Salisbury (NSS)
4. **Total cost of your project (provide a simple breakdown of costs):**

<b>BREAKDOWN OF COSTS</b>	
Hall Hire	£100
Decoration	£50
Entertainment	£100
Catering	£990
Diwali items (to be purchased locally)	£50
	<b>£1,290.00</b>

**5. How much are you applying for from the Health & Wellbeing Group fund?**

£650.00 (primarily to cover the costs of hall hire, decoration, fee meal for members on benefits and expenses associated with hosting guests)

**6. What is the title of your project?**

Diwali Function to be held on 13 October 2018

**7. Please give a paragraph (or 2) description as to what your project is for/what its aims and objectives are:**

Nepalese Society Salisbury would like to celebrate Diwali Function (Festival of Lighting) on 13<sup>th</sup> October 2018. The Society has noted that this is an excellent opportunity and aim to organise some social and cultural event to educate our children and at the same time, to integrate with local community and authorities. Also, this social and cultural event may educate our other friends and neighbours living next to our members and wider public as whole. We would like to observe this as an annual event. Recently, a few members of the society were involved to perform cultural dance in a Charity Dinner Night organised by Ms Elizabeth Waterman. The event was attended by The Rt Hon John Glen MP

**8. Please tell us when your project will take place**

Diwali will take place on 13 October 2018

**9. Does the project meet a local need? (for which postcodes?)**

The Salisbury Community Area hosts a number of minority cultural groups, and one of the Health & Wellbeing Group's top priorities is to reach out to minority groups to ensure they feel more integrated and more able to access services, support and activities locally.

**10. How well does the project meet the priorities of the Joint Strategic Needs Assessment:**

**Loneliness**

**Social Isolation**

**Dementia**

**Carers**

**Avoidable admissions to hospital**

**Avoidable admissions to hospital due to falls**

(ie Does the project addresses the reasons why people are admitted to hospital eg providing opportunities for healthy eating/exercise etc)

The Diwali project will provide an excellent opportunity for the NSS members to come together and minimise the risk of social isolation and loneliness amongst the members, in particular, the elderly and vulnerable members.

**11. How well have older people and their carers been/will be involved in the project?**

There will be regular meeting to inform the progress of the meeting. Also, the society has a Viber Social Net which will be used as media to inform all members.

**12. How accessible is the project for all? (Disabled access, low income, vulnerable, socially isolated etc)**

Normally, the event will be held in the Royal British Legion Club Salisbury which has easy access, geographically central and best suited for everyone. There is no restriction and all are welcome to attend the event.

**13. How well will the project safeguard the welfare of vulnerable people?**

All is briefed that any vulnerable members of the Society must be accompanied by an adult family member on the day. Two members have DBS clearance, and the committee members have been instructed to help the nominated vulnerable members as a matter of priority to ensure their welfare is safeguarded at all times.

**14. How will the you monitor and evaluate the project?**

There will be a post Diwali meeting and will ask members of NSS for their comments, views, advice and feedback so we can plan further to better involve/integrate in to the wider society.



## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>12<sup>th</sup> June 2018</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Walsh (JW) – Wiltshire Council Councillor Atiquel Hoque (AH) – Wiltshire Council Councillor Vic Bussereau (VB) – Laverstock, Ford & Old Sarum Parish Council Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum David Bradley (DB) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Jeremy Nettle (JN) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 15 <sup>th</sup> March 2018.  The Salisbury Area Board minutes can be found at:  <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=11059&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=11059&amp;Ver=4</a>		

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<b>3.</b>	<b>Financial Position</b>			
		Current financial position - £13,358.39 still unallocated.		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Issue No: <a href="#">4759</a>  Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory.	Design work ongoing. To fit in a 2.5 metre wide footway (consisting of 2.0 metre wide footway and 0.5 metre wide verge) would require the removal of most foliage between traffic signals and bus shelter. Small length of retaining feature (possibly Unilog) would be required in the vicinity of the traffic signals. Possible issue with BT fibre optic in the vicinity of the traffic signals. Scheme to be discussed with the group.	The group asked that design work continue and that a preliminary design and cost estimate is brought to the next meeting of the group.	PS
b)	Issue No: <a href="#">5485</a>  HGVs and coaches using Salt Lane between its junctions with St. Edmund's Church Street. Request for improved HGV warning signs to be erected.	Design work underway. Design work to be completed in June 2018 and works order issued.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">5556</a>  Request for improved signage of the existing cycle contraflow in Rollestone Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Design work underway. Design work to be completed in June 2018 and works order issued. Currently awaiting design from Signpost Solutions for use of specialist Rejuven8 sign post system to overcome issue with underground BT apparatus at junction of Rollestone Street and Winchester Street.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

d)	Issue No: <a href="#">5913</a>  Request for the provision of a handrail alongside the flight of steps leading from Cheshire Close to St. Michael's Road.	Original cost estimate for works was £2,000. Design work completed and revised cost estimate is £2,934. The cost increase is as a result of the need to undertake some minor bank stabilisation works following the removal of existing vegetation on left hand side of the flight of steps (looking towards Cheshire Close from St. Michael's Road). Additional £1000 required.	That the Area Board approves the allocation of a further £1,000 to allow this work to be undertaken.	PS
e)	Waiting Restriction Requests	The Traffic Regulation Order (TRO) consultation period ended on 4 <sup>th</sup> June 2018. Objections have been received to the council's proposals. Objections to be discussed with the local elected members of affected wards and then a report considering the objections will need to be prepared and presented to the Cabinet Member for Highways for a decision on to proceed.	That the Area Board notes the update.	PS
<b>5. Other Priority schemes</b>				
a)	Issue No: <a href="#">3222</a>  Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road.	Work scheduled to be undertaken week beginning 16 <sup>th</sup> July 2018. Letter advising of works to be sent out to residents of Old Blandford Road week beginning 2 <sup>nd</sup> July 2018.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">4000</a>  Request for improved cycle route signage on Avon Valley Shared Use Path.	Signs supplied by contractor rejected in May 2018 as they contained a spelling error (signs said pedestraains instead of pedestrians). New signs to be supplied and erected by contractor 6 <sup>th</sup> July 2018.	That the Area Board notes the update.	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

Page 76	c)	Issue No: <a href="#">5480</a> HGVs and coaches using Dews Road. Request for HGV warning signs to be erected.	Design work not yet started. Design work to be undertaken and works order issued in July 2018.	That the Area Board notes the update.	PS
	d)	Issue No: <a href="#">5741</a> Request for waiting restrictions in Town Path to prevent parked cars from obstructing the slipway into the River Nadder	Design work not yet started. Design work to be undertaken and works order issued in July 2018.	That the Area Board notes the update.	PS
	e)	Issue No: <a href="#">5776</a> Request for an unsuitable for HGVs sign to be provided at the junction of Clifton Road and Devizes Road	Design work not yet started. Design work to be undertaken and works order issued in July 2018.	That the Area Board notes the update.	PS
	f)	Maintenance of Street Nameplates	The contractor lined up to undertake the works to repaint the faded / worn street nameplates. A new contractor is currently being sought.  SH indicated that he might have identified another contractor could undertake the work. AH and DB stated that they might know contractors who could undertake the work.	SH asked if AH and DB could provide him with the contact details of their contractors and he and PS would contact them about undertaking this work.	AH / DB / SH / PS
	g)	Stratford Road Crossing Point	Work was provisionally scheduled for April 2018. Poor weather resulted in works having to be delayed. Work scheduled to be undertaken week beginning 16 <sup>th</sup> July 2018. Letter advising of works to be sent out to nearby frontages week beginning 2 <sup>nd</sup> July 2018.	That the Area Board notes the update.	PS

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

<p>h)</p>	<p>Bus Shelters in Salisbury</p>	<p>Salisbury Area Board has allocated a total of £6,000 to the CATG towards replacing bus shelters in Salisbury. PS advised that the Salisbury Area Board hoped that this will allow two bus shelters to be replaced.</p> <p>PS advised that following a discussion with SH he had obtained two quotes from a company called <a href="#">Shelter Store</a>; one quote was to replace two shelters (using only the Area Board funding) and the other quote was to replace all five shelters in need of replacing (using both the Area Board and CATG funding). The cost quoted to replace two shelters was £7,326.00 (excluding VAT). The cost quoted to replace the five shelters was £16,070.00 (excluding VAT).</p> <p>PR &amp; MW asked if the replacement shelters would have seating. PS stated that the quotes provided didn't include for the provision of seating. PR &amp; MW stated that they felt seating was needed. PS commented that it wouldn't be possible to provide seating at all locations as the footways weren't wide enough to accommodate them. SH asked that one seat be provided at each location where it was possible to accommodate them.</p>	<p>Revised quote to be obtained for shelters to include the provision of seats.</p> <p>SH said he favoured replacing all five shelters as it would complete a project that has been in limbo for a while and the shelters would be an improvement on what is in place on the ground at the moment and as such would favour allocating funding accordingly.</p> <p>That the Area Board approves the allocation of £10,958.39 to allow this work to be undertaken.</p>	<p>PS</p>
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## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

6.	<b>New Requests / Issues</b>			
a)	<p>Issue No: <a href="#">6111</a></p> <p>Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close</p>	<p>The path adjacent to St. George's Church is subject to a formal Prohibition of Cycling restriction, however restriction this is widely ignored by cyclists. There are already staggered barriers to slow cyclists as they exit on the path onto Buttercup Close however it is possible to bypass these barriers. A length of pedestrian guardrail is required to stop cyclists from bypassing the barriers.</p> <p>The estimated cost of providing the pedestrian guardrail at this location is £1,400.</p>	<p>That the Area Board approves the allocation of £1,400 to allow this work to be undertaken.</p>	PS
b)	<p>Issue No: <a href="#">6204</a></p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	<p>The only way to stop fly tipping at this location would to be introduce a physical barrier to prevent access to Gradidge Lane. Before a barrier could be installed a Prohibition of Motor Vehicles TRO would need to be introduced. Gradidge Lane is subject to minimal traffic flow but vehicular access would need to be maintained for local farmers and Southern Gas who have a facility located with the lane. Even if a Prohibition of Motor Vehicles TRO was introduced any barriers that are introduced would need to allow pedestrians (including wheelchair users) to continue to access Gradidge Lane.</p> <p>DB stated that Gradidge Lane was currently suffering 4 / 5 instances of fly tipping a year with each instance cost Salisbury City Council around £200 to clear up. DB stated that as this location was becoming known as somewhere that fly tipping could take place he expected the number of instances to rise.</p> <p>The estimated cost of processing a Prohibition of Motor Vehicles TRO is £1,000. Please note that this just the cost of processing</p>	<p>SH asked PS to provide him and JW with the estimated costs supplying and installing the necessary barriers at this location outside of the meeting and if he &amp; JW were happy with the estimated costs they would ask PS to start work on drafting the TRO.</p> <p>The group were happy to adopt the approach outlined above.</p>	PS

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

		<p>the TRO there will be additional costs for the installation of associated signage and barriers. However, these cannot be determined until the access requirements of the local farmers and Southern Gas are determined.</p> <p>JW stated that to minimise costs he felt that access restrictions would only be required at the Phillips Lane end of Gradidge Lane. JW also stated that he felt before committing to processing the TRO that the cost of providing the barriers should be known in case there were prohibitively high.</p>		
c)	<p>Issue No: <a href="#">6254</a></p> <p>Speeding vehicles in Pearce Way</p>	<p>Metro counts surveys ordered. Awaiting results of surveys. It should be noted that this location is within the Parish of Laverstock, Ford and Old Sarum but remains within the boundary of the Salisbury Area Board.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
d)	<p>Issue No: <a href="#">6254</a></p> <p>Speeding vehicles in Exeter Street and St. John's Street.</p>	<p>Awaiting originator of issue to return completed metro count survey application form.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

<b>7.</b>	<b>Closed Items</b>			
a)	Issue No: <a href="#">4710</a> Request for improved signage to Nos. 22-26 Jewell Close.	Sign erected in April 2018. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
b)	Issue No: <a href="#">4869</a> Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road.	Signs erected on the 11 <sup>th</sup> May 2018. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS
c)	Issue No: <a href="#">5253</a> Request for street nameplate for Hedley Davis Court. This street nameplate would replace one that is currently missing from the road.	Sign erected in May 2018. All works are complete and the issue has been closed.	That the Area Board notes the update.	PS



**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

<p>d)</p>	<p>Issue No: <a href="#">6130</a></p> <p>Speeding vehicles in Castle Street (in the vicinity of Hamilton Road) and a request for the installation of an additional pedestrian crossing point in the vicinity of Hamilton Road</p>	<p>A metro count survey was undertaken in Castle Street (in the vicinity of Hamilton Road) between the 20<sup>th</sup> and 23<sup>rd</sup> March 2018. The recorded speed of traffic using Castle Street showed the road was eligible for Community Speedwatch. Police to contact the originator of the issue in respect of setting up a Community Speedwatch scheme. There is no further action for the CATG or Salisbury Area Board in respect of the matter.</p> <p>With respect to the request for the installation of an additional pedestrian crossing point in the vicinity of Hamilton Road, a pedestrian crossing assessment must first be undertaken to determine what, if any, level of facility may be appropriate.</p> <p>The estimated cost of undertaking a pedestrian crossing assessment is £1,000.</p>	<p>Whilst the group understood why the originator of this issue had requested an additional crossing point at this location they felt it was unlikely the location would meet the criteria for a formal crossing facility to be introduced and felt that the introduction of an informal crossing point, such as a pedestrian refuge, would impact on traffic flow at this location which already suffered from congestion during peak travel periods.</p> <p>The group also commented that the zebra crossing near Millstream Approach and the underpasses at Castle Roundabout offered safe ways to cross Castle Street, although acknowledged either option would involve a short diversion for the originator of the issue.</p> <p>For the reasons outlined above the group declined the request for a pedestrian crossing assessment to be undertaken and asked that this issue be closed.</p>	<p>PS</p>
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## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

8.	<b>Other Items</b>			
a)	Highway Maintenance Update	<p>GX from the Area Highways Office provided a verbal update on existing and proposed highway maintenance schemes in the Salisbury Community Area for the 2018/2019 financial year. The following schemes are to be undertaken.</p> <p><u>Carriageway Resurfacing</u></p> <ul style="list-style-type: none"> <li>• A30 Parkwood Roundabout.</li> <li>• Part of Endless Street from Winchester Street to just past Scots Lane junction.</li> </ul> <p>It was planned to do the whole of Endless Street but it has been decided to stop just past its junction with Scots Lane because the redevelopment of the former Aviva site will require the installation of new utilities which would require the digging up of the new laid surface.</p> <p>GX advised that the remainder of the budget allocated to Endless Street will be reallocated to another site in Salisbury. However, that other site is still to be determined.</p> <p><u>Reactive Patching</u></p> <ul style="list-style-type: none"> <li>• A354 Coombe Road – between Odstock Roundabout and Harnham Gyratory – 22<sup>nd</sup> June 2018</li> <li>• A338 New Bridge Road – 3<sup>rd</sup> July 2018</li> <li>• A360 Devizes Road – between Sarum Close and the A36 – 9<sup>th</sup> July 2018</li> </ul>		

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

		<ul style="list-style-type: none"> <li>• A345 Castle Road – between Old Castle Road and entrance to Hudson’s Field 11<sup>th</sup>- 13<sup>th</sup> July 2018</li> </ul> <p><u>Footway Resurfacing</u></p> <ul style="list-style-type: none"> <li>• St Edmunds Church Street</li> <li>• Bishopdown Road (part of)</li> <li>• Lovett Green</li> <li>• Blyth Way</li> <li>• Devizes Road (part of) from track to Cowslip Farm north to end of slabs.</li> </ul>		
9.	<b>Date of Next Meeting:</b>	9 <sup>th</sup> October 2018		

**SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES**

**Salisbury Community Area Transport Group**

**Highways Officer – Paul Shaddock**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £0 in the CATG allocation available for the 2018/2019 financial year.

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

6.1. There are no specific safeguarding implications related to this report.

<b>Report to</b>	Salisbury Area Board
<b>Date of Meeting</b>	05/07/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> St John Ambulance <b>Project Title:</b> St John Ambulance radio communications  <a href="#">View full application</a>	£750.00
<b>Applicant:</b> Salisbury & South Wilts District Scout Council <b>Project Title:</b> Dennis Marsh House - Improvements  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Salisbury United Reformed church <b>Project Title:</b> Fisherton community centre chairs  <a href="#">View full application</a>	£3000.00
<b>Applicant:</b> Salisbury Group of Artists <b>Project Title:</b> Salisbury faces in the crowd  <a href="#">View full application</a>	£150.00
<b>Applicant:</b> Serve On Ltd <b>Project Title:</b> Serve On Community Resilience Team Communications  <a href="#">View full application</a>	£1705.00
<b>Applicant:</b> Wiltshire Council Housing Team <b>Project Title:</b> Crane Lodge Gardening Club  <a href="#">View full application</a>	£100.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2908</a>	St John Ambulance	St John Ambulance radio communications	£750.00
<b>Project Description:</b> To support the upgrade of our communications network to a cutting edge digital network. We are looking to purchase 18 handheld digital radios 6 of which will be used from our Salisbury Unit.			
<b>Input from Community Engagement Manager:</b> This application meets with the grants criteria and will serve to enhance the offer of			

the St John Ambulance service's support to events in Salisbury.
<b>Proposal</b> That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2918</a>	Salisbury & South Wilts District Scout Council	Dennis Marsh House - Improvements	£5000.00
<p><b>Project Description:</b> Our project is to upgrade and improve facilities at Dennis Marsh House. 1 - upgrade the toilet facilities to comply with current standards particularly in relation to accessibility and by making better use of space available. 2 - provide an extension to the building to provide storage facilities for tables chairs camping and other Scouting equipment. 3 - surfacing one of the gravelled areas to provide additional parking and activities area.</p> <p><b>Input from Community Engagement Manager:</b> This application meets the grants criteria and will contribute, along with 2 other area boards, to this local scouting centre.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2896</a>	Salisbury United Reformed church	Fisherton community centre chairs	£3000.00
<p><b>Project Description:</b> Fisherton community centre operating from Salisbury United reformed church offers a safe secure and confidential venue for a number of self-help groups in the city to meet on a daily basis. We are in the process of refurbishing our lounge so that we can host groups in a pleasant welcoming meeting space with new flooring, decor and chairs, and now seek grant support to purchase chairs which are hygienic and stackable. This will help to sustain our community outreach for the future.</p> <p><b>Input from Community Engagement Manager:</b> This application meets the grants criteria and will help enhance a local well used community facility.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2897</a>	Salisbury Group of Artists	Salisbury faces in the crowd	£150.00
<p><b>Project Description:</b> To promote and engage participation of the wider communities and visitors to Salisbury Group of Artists Exhibitions at Gallery 4 Salisbury Library, new banners are required along with engaging activities to take the art out to the public.</p> <p><b>Input from Community Engagement Manager:</b> This application meets the grant criteria as the funding requested of the board will pay for banners intended to serve the group for at least the next 5 years. Salisbury Group of Artists is a well established local group which regularly exhibits art work at the library and Five Rivers Health &amp; Wellbeing Centre of high public appeal.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2912</a>	Serve On Ltd	Serve On Community Resilience Team Communications	£1705.00
<p><b>Project Description:</b> To buy 20 handheld radios and four vehicle radio sets in order to fully equip Serve On Community Resilience Team volunteers for all operations.</p> <p><b>Input from Community Engagement Manager:</b> This application meets the grants criteria, and will enhance the offer of Serve On for both local operations and those further afield.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">2930</a>	Wiltshire Council Housing Team	Crane Lodge Gardening Club	£100.00
<p><b>Project Description:</b> The application is to support the elderly members of Crane Lodge in maintaining their gardens and surrounding shrubbery. This is a small housing scheme and most residents are over 70years. The council cuts grass and does essential maintenance but no more than that. Residents work to plant flower beds and pots, weed and trim shrubs, and clear waste and compost green waste. They have very few tools, no wheelbarrow and use hands and small tools for weeding. They have a large central rose bed which constantly needs attention and requires long handled hoes and pruning shears. The garden club has raised funds in residents' coffee mornings to hire a person to weed this in the past but feel they cannot continue to do so. They have no propagation or greenhouse or external shed. The</p>			



council will allow them to use the garage to store tools. They would like to get to a position of sustainability without relying on outside people to keep their garden and planting nice.

**Input from Community Engagement Manager:**

This application meets the grants criteria, on the basis that the gardening club works to become a separate group from the council housing team.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Karen Linaker

Community Engagement Manager

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